

Policy on Extension of Training Due to Leave(s) of Absence

Effective 04/09/2004

Reaffirmed by GMEC 03/10/2023

Previous 07/08/2016

Any of the permissible leaves of absence listed in the [Time Away from Training policy](#) may result in a required extension of training beyond the anticipated completion date to make up missed training time. Trainees should communicate with their Program Director any anticipated time away from training and its possible impact on extension of training as soon as possible. Most specialty certifying boards have limits on the duration of absence from training allowed if the individual is to be eligible to sit for the certifying examination. Even if there is no certifying board restriction on the duration of absence, a trainee may still be required to extend training if the total leave taken during training has resulted in the trainee missing essential training as determined by the Program Director. The trainee should be notified by the Program Director of any extension of training as soon as possible. During extension of training a trainee will receive the regular stipend and benefits, however, will not receive any additional Paid Time Off (PTO).

It is the responsibility of the Program Director to be knowledgeable of the specialty board's rules and inform trainees of limits, if any, in time away from training. If a trainee requires extension of training in an ACGME-accredited program, the Program Director must inform the Review Committee (RC) of the implications regarding the total complement of trainees, if any.