Program Director’s Retreat

February, 2021

Joshua Goldstein, MD
Senior Associate Dean for Graduate Medical Education
Designated Institutional Official
<table>
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<tr>
<th>Time</th>
<th>Event</th>
<th>Presenter(s)</th>
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| 10:00am | Brief Remarks & Presentation of Award                                | Joshua L. Goldstein, MD, DIO  
Associate Dean for Graduate Medical Education  
Northwestern University Feinberg School of Medicine |
| 10:10am | Brief Remarks                                                         | Marianne M. Green MD, FACP  
Vice Dean for Education  
Raymond H Curry MD, Professor of Medical Education  
Northwestern University Feinberg School of Medicine |
| 10:20am | Clinical Competency Committees (CCCs): Improving the Quality of Assessment in Graduate Medical Education | Andem (Andy) Ekpenyong, MD, MHPE  
Rush University Internists  
Department of Internal Medicine  
Rush University Medical Center |
| 11:20am | New McGaw Healthcare Disparities Initiative                         | Oluwateniola (Teni) Brown, MD  
Fellow, Female Pelvic Medicine and Reconstructive Surgery |
| 11:30am | ACGME and McGaw Update                                               | Joshua Goldstein, MD, DIO  
Associate Dean for Graduate Medical Education  
Northwestern University Feinberg School of Medicine |

**McGaw Medical Center of Northwestern University**
McGaw Distinguished Service Award
2021
Prior Recipients

Sharon Unti (2020)
Jonathan Fryer (2019)
Aashish Didwania (2018)
Jim Sliwa (2017)
Joan Anzia (2016)
Walter Eppich (2016)
Michael Schafer (2015)
Sue Gerber, MD
Vice Chair for Education, Department of Obstetrics and Gynecology
Residency Program Director
Associate Professor of Obstetrics and Gynecology (Maternal Fetal Medicine)
and Medical Education
Clinical Competency Committee

Andem (Andy) Ekpenyong, MD, MHPE
Rush University Medical Center
Dept. of Internal Medicine
McGaw Health Disparities and Equity Initiative

Oluwateniola (Teni) Brown, MD
Fellow in Urogynecology & Reconstructive Pelvic Surgery
McGaw Overview

• Continued accreditation by ACGME effective January, 2021
• 1 citation with letter pending
• 105 training programs accredited by ACGME
• All with continued accreditation
• 83% with commendations for no citations or AFI
• 75 NAMF fellowship programs
• Approximately 1200 total trainees
McGaw Programs Compared to National

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<th>Percent of Total</th>
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<td>76-100 Programs</td>
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<td>&gt; 100 Programs</td>
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LCME Site Visit

April 2021

GME trainees will be interviewed

• Education of our McGaw trainees
  - Safe and Healthy Learning Environment
    • All trainees attest yearly
  - Clerkship Goals and Objectives
  - RATL I and II (teaching GME trainees how to give feedback and teach)

• Visiting residents
  - Do NOT supervise or evaluate trainees
  - Attest to Safe and Healthy Learning Environment
LCME Site Visit
Residents as Teachers and Leaders (RATL)

• RATL I (all GME trainees annually)
  - Safe and Healthy Learning Environment
  - Conflict resolution
  - How to give feedback
  - One minute preceptor
  - Teaching general overview
• RATL II (residencies annually)
  - Breaking bad news
  - Implicit bias (this AY)
ACGME
New Resources – Learn at ACGME https://dl.acgme.org/
Recommended for PDs and PCs
Summary of Changes to ACGME Common Program Requirements Section VI

- Duty hours
- Diversity / Inclusion and Bias
- Recruitment
- Safety and QI
- Supervision policies
- Fatigue (outside of duty hours)
- Handoffs and transitions of care

https://www.acgme.org/What-We-Do/Accreditation/Common-Program-Requirements/Summary-of-Proposed-Changes-to-ACGME-Common-Program-Requirements-Section-VI
Program Directors’ Guide to the Common Program Requirements

https://www.acgme.org/Program-Directors-and-Coordinators/Welcome/Program-Directors-Guide-to-the-Common-Program-Requirements
Program Requirements and FAQs


Oversight

Why should residents not be required to rotate among multiple participating sites? 

[Program Requirement: I.B.5.a][21]

The intent of this requirement is to ensure residents are not required to travel unnecessarily to hospitals or other clinical sites for education or training that could reasonably be provided locally by the Sponsoring Institution’s affiliated sites. The Review Committee understands that some programs, such as those sponsored institutions in rural areas based on a consortium model, will by necessity have residents rotate across three to four sites to achieve the required rotations. The focus of the requirement is to protect the residents from being used to meet the service needs of multiple hospitals/clinical operations.

Is a program permitted to have non-ACGME-approved fellowship positions, and if so, would they be treated differently as far as compensation, benefits, etc.? 

[Program Requirement: I.E.]

Programs may have fellows in positions not currently approved by the Review Committee, such as neuroanesthesiology. Compensation for these fellows is a matter between the program and its Sponsoring Institution. The Review Committee stipulates that the presence of such fellows must enrich the appointed residents’ education and the program must report circumstances when their presence has interfered with the residents’ education to the DIO and Graduate Medical Education Committee (GMEC).

Personnel

When and how should program changes be communicated to the Review Committee? 

[Program Requirement: II.A.4.a][16]

The type of change will determine when and how it should be communicated to the Review Committee. All requests for increases in resident complement and program director changes must be approved by the Review Committee. Significant loss of faculty members, loss of educational opportunities (including elimination of an essential service or primary teaching site), and changes in sponsorship should be communicated to the Review Committee as soon as possible in relationship to the event. Note that requests for an increase in resident complement must be made through the Accreditation Data System (ADS) and must be approved by the Sponsoring Institution’s designated institutional official (DIO) prior to submission. Program director changes are reviewed monthly and communication as to approval, denial, or recommended mentoring plans will be forwarded through ADS. Programs should consult the Review Committee Executive Director with any questions.
ACGME RC: ADS Major Changes

- Programs must update the ADS Major Changes section on a rolling basis.
- Not just during ADS annual update window.
- Address citations and AFIs as soon as received.
- RCs review these throughout the year.
- Update COVID issues and changes.
- Highlight your best practices.
  - Diversity, recruitment, QI.
- Major faculty changes.
- Rotation changes.
Key Administrative Points

Complements & Quotas

1101612015 - MCGAW MEDICAL CENTER OF NORTHWESTERN UNIVERSITY PROGRAM

Emergency Medicine - Chicago, IL

Original Accreditation Date: July 01, 1982
Accreditation Status: Continued Accreditation
Effective Date: January 07, 2019
Accredited Length of Training: 4 Year(s)
Program Format: Standard
Case Logs: Use Not Required by ACGME

Last Site Visit Date: November 29, 2007
Date of Next Site Visit (Approximate): No Information Currently Present
Self Study Due Date (Scheduled): February 28, 2018
10 Year Site Visit (Approximate): August 01, 2019

Total Approved Resident Positions: 60
Total Filled Resident Positions*: 61
Temporary Increase**: 4 Effective from 07/01/2015 thru 06/30/2019

*Total filled will reflect the previous academic year until the annual update is completed for the current academic year. Totals may vary from year to year due to off cycle residents. **Temporary Increase(s) not reflected in the approved positions.
Key Administrative Points

Complements & Quotas

United States – Registration, Ranking, and Results ®(R3 ®) – 2019 Main Residency Match

**Institution:** Northwestern McGaw/NMH/VA-IL - Chicago, IL

**Role:** Institution Official

**Username:** McGaw1

**Institution Status:** ACTIVE

**Program Name:** Emergency Medicine

**Program Type:** Categorical

**Program Status:** ACTIVE

**Match Year:** 2019

**NRMP Institution Code:** 2247

**ACGME Inst Code:** 169502

**NRMP Program Code:** 224711009

**ACGME Program Code:** 1101812015

**SOAP Participation:** Yes

**Quota**

You may change current quota here, or go to the Revisions tab to donate potential unfilled positions to other programs.

**Initial Quota:** 15

**Current Quota:** 15
### Key Administrative Points

**Complements, Quotas, End dates**

- Manage an ongoing tracking sheet to forecast impact on future training years

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**Medical Center of Northwestern University**

Pay close attention to those offcycle
Planning maternal leave is understandably complicated and personal. If ever in need of additional guidance, please don’t hesitate to contact McGaw’s Payroll & Benefits team.

McGaw Payroll & Benefits
mcgawpayroll@ey.com
McGaw-based Resources for PDs

Graduate Medical Education program management has many moving parts. The GME office at McGaw Medical Center wants to help staff manage Northwestern programs with professionalism, and develop a consistent approach across all programs. Find valuable information and assistance via the links below.

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**Accreditation Council of Graduate Medical Education**
Find information on interactions with ACGME.

**Assessing Learners in the Workplace**
Recorded TIME lecture with Dr. Brigid Dolan on guiding learners to provide safe and effective care.

**Conflict of Interest**
Find template slides for faculty presentations.

**Coordinator Retreat**
Connect with peers on shared challenges and concerns.

**Director Retreat**
Attend this annual event, an opportunity to learn and share experiences.

**Faculty Development Learning Modules**
Online modules, although developed with medical students in mind, the core principles apply to CME training.
Questions?
McGaw Thanks All Program Leaders