

February 8, 2018

Joshua Goldstein, MD
Associate Dean for Graduate Medical Education; Designated Institutional Official
McGaw Medical Center of Northwestern University
240 E Huron St, Ste 1-200
Chicago, IL 60611

Dear Dr. Goldstein,

As a follow up to your request we have developed the following "Safety Plan" for Dr. [redacted] elective:

Travel Arrangements

Travel arrangements to and from the airport are coordinated by the hotel prior to the residents' arrival. This arrangement includes someone from the hotel waiting with a sign at the exit from airport security and then escorting the residents to a car with a driver. Upon arrival to [redacted] the residents are met at the airport security by [redacted] who then takes the residents to their apartment. The driver also picks up the residents from their apartment every morning and waits at the

every day to bring them back to the apartment.

Transportation

The residents are provided a personal driver available to them at any (and all) times to go back and forth from the apartment to the [redacted] in the mornings and afternoons. This driver is also available to take the residents to and from other places in [redacted] as needed, more specifically to and from dinner.

Living Arrangements

The residents stay at an apartment provided to them by Dr. [redacted]. It is a 3 bedroom/3 bathroom apartment within a guarded complex. There are stationed guards at both entrances of the complex. The driver picks up the residents at the complex door in the morning and drops them off at the complex door in the evening. In case of emergency, the residents are also able to stay at the [redacted] which provides heightened security, with the NU [redacted] Department picking up the cost.

Security Plan

- The residents are informed of the contact information and location of the US Embassy in [redacted]
- The residents are encouraged to limit excursions outside of the medical center and place of residence to major tourist attractions with a known security presence.

- Residents are required to stay in constant contact with their host Dr. _____, as well as the Program Director, Dr. _____.
- The residents are informed of the contact information and location of _____, in case of abrupt and unexpected need to leave their apartment due to security deterioration.